

English Functional Skills

Levels 1 & 2

Functional Skills English aims to develop your current literacy skills to help you to succeed in everyday work and social situations, as well as to qualify for further study.

You will cover communication skills in reading, writing, speaking and listening and can study at two levels (Level 1 and Level 2).

Course duration: 17 weeks (part-time)

Price: £724 or FREE if you do not currently hold grade A*-C/9-4 or an equivalent qualification.

What will I learn?

Our aim is to create a welcoming and purposeful environment where students feel free to learn. The course will develop the technical writing skills of spelling, punctuation and grammar. You will learn how to use these in a range of writing forms, such as emails, letters and reports.

You will enhance your reading skills and develop your understanding of how meaning is conveyed.

The speaking and listening tasks focus on effective communication in discussion groups and individual work.

In addition to class time, you will complete around 3 hours of independent study per week.

How will I be assessed?

- a reading exam
- a writing exam
- two internally marked speaking and listening tasks

What are the entry requirements?

Before you enrol you will complete a short skills check to make sure you are matched onto the right level of course. This will also help you identify which skills you need to improve, have clear goals, and work independently with the resources provided.

What progression is there?

On successful completion of the course you will achieve a Functional Skills qualification in English at either Level 1 or Level 2. You may then progress to the next level of Functional Skills English, to a GCSE in English or to other further education courses. You should also be able to access a range of jobs and careers.

Where will I study?

Daytime:

Runshaw College, Chorley Campus, Euxton Lane, Chorley, PR7 6AQ.

Evening:

Runshaw College, Leyland Campus, Langdale Rd, Leyland PR25 3DQ.

How do I find out more and apply?

For more information about the course and how to apply contact the Adult Admissions Office by emailing justask@runshaw.ac.uk or call 01772 642040.

Anything Else?

Regular and punctual attendance is expected in order for you to achieve, progress and realise your full potential.

This information is correct at time of printing but may be subject to amendment and we reserve the right to cancel courses.



What's your **#future?**

Money Matters

Depending on your circumstances, you may be eligible to study this course free of charge.

To find out more about the financial support available to you please contact Student Services 01772 643020 or visit the 'Money Matters' page on our website www.runshaw.ac.uk.

Outstanding
support and
guidance

Small
class sizes

Excellent
progression

R U N S H A W C O L L E G E

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