

**Euxton Campus**  
Course Guide 2017

**RUNSHAW COLLEGE**

**Apprenticeships**

**University**

**Adult Further Education**

at **England's Number ONE** College

**RUNSHAW**  
COLLEGE

# **GCSE** and **pre-GCSE** Functional Skills

Free\* **Maths and English** courses

Help improve your career prospects, increase your confidence or simply help your children with their homework as they work towards their SATs and GCSEs!

**GCSEs and Pre-GCSEs**  
Starting this September

**Call 01772 642040**

or email [justask@runshaw.ac.uk](mailto:justask@runshaw.ac.uk) to find out more!

\*Free if you don't currently hold A\*-C or equivalent.

 RunshawAdultCollege

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# Welcome to Runshaw



**Simon Partington** Principal

*Simon Partington*

Our Euxton Campus provides education for adult students from functional skills to university courses, along with apprenticeships and professional studies.

One of the most successful colleges in the UK, we are renowned nationally for our outstanding results, friendly and supportive culture and focus on learners' needs.

We offer the unique combination of outstanding results, an inspiring atmosphere and excellent facilities. Runshaw provides the ideal environment to take one of the most important and exciting steps of your life, but don't just take our word for it, come and see for yourself!

We look forward to welcoming you.



# Runshaw Apprenticeships

A Runshaw Apprenticeship is a great way to get the most from education and employment.

Whether you are starting a career for the first time, already in work and looking to further your skills in that area, or just looking for a change in career, our Apprenticeships can take you where you want to go!

Anyone living in England, aged 16 or over and not in full time education can apply to become an Apprentice. If you are already employed you can also apply to become an Apprentice as part of your Continuous Professional Development.

A **debt free** way to achieve

On the job  
**training**

Qualifications

A  
**salary**

# Employing an Apprentice is easier than you might think.

## We offer Apprenticeships in:

Accounting L3 L4

Adult Care Worker L2 L3 L5

Barbering L2 L3

Beauty Therapy L2 L3

Business Administration L2 L3 L4

Catering L2 L3 L4

Children & Young People's Workforce L2 L3

Customer Service L2 L3

Digital Marketing L3

Education & Training L5

Engineering L2 L3

Hairdressing L2 L3

Healthcare Support L2 L3

Hospitality L2 L3

Housing L2 L3

HR Support/Consultant L3 L5

IT Technician/Developer L3

Lab Technician L3

Supporting Teaching & Learning in Schools L2 L3

Team Leading L3

Warehousing & Storage L2 L3

- L2 Level 2
- L3 Level 3
- L4 Level 4
- L5 Level 5



## Employers

*Our dedicated team will help you find the right person for your business and provide the training and support to enable them to become a valuable asset to your company.*



# Runshaw University Courses

Our university courses are designed specifically to advance your career prospects. They combine university studies with the skills employers seek, putting you in the very best position to gain your first graduate job when you leave us.

Courses starting September 2017 are available in:

- Childcare
- Community & Social Care
- Criminology & Criminal Justice
- Computer Aided Engineering
- Psychology & Criminology
- Public Services, Prisons & Law Enforcement
- Sport
- Teacher Training
- Tourism & Events Management

## Small

class sizes that provide a more personal learning experience

**Outstanding** teaching and learning

**Typically 2 day** compact timetables

**97%**

of Runshaw graduates are in employment or further study within 6 months

**FREE** parking

**£6,000\* per year** tuition fees, typically less than most other universities.

**Additional** qualifications and employability skills included

**Excellent** progression

\*For courses starting September 2017.

in partnership with  
**uclan**  
University of Central Lancashire

**Enhance your career prospects by studying a prestigious University of Central Lancashire (UCLan) degree at Runshaw College. If you'd like to study closer to home in a supportive learning environment, our innovative university courses are available in a range of subjects. What's more, as a Runshaw degree student you'll also have access to the services, facilities and support of both UCLan and Runshaw including access to UCLan accommodation; truly the best of both worlds.**

### **Pathways to Higher Education**

If you're thinking of studying a university course but don't have the right qualifications, or feel you have studied the wrong A Levels or vocational qualifications for the career path you wish to pursue, our Foundation Entry programmes and Access to Higher Education courses are ideal.

### **Foundation Degrees**

Designed by employers (working closely with Further and Higher Education Institutions), Foundation Degrees are qualifications in their own right, equivalent to the first two years of an Honours Degree. They can be 'topped-up' to a full Honours Degree usually through one more year of study.

### **Degrees**

Our degrees are designed to develop analytical, intellectual and essay writing skills. You'll undertake the first year of your degree at Runshaw College and then progress to complete the second and third years at UCLan in Preston.

### **Teacher Training**

Our Certificate in Education and Post-Graduate Certificate in Education (PGCE) qualifications offer routes into teaching within further education.

They can be studied over one year (full-time) or on a modular basis (part-time). You may also be able to undertake your teaching practice at Runshaw College which is an Ofsted outstanding institution and a National Teaching School.

Whilst our programmes are primarily designed for those wishing to pursue a teaching career in the Post 16 sector, independent schools, academies and free schools within England, they also confer eligibility to apply for appropriate registration for Qualified Teacher Learning & Skills Status (QTLS). QTLS enables working in maintained (local authority) secondary schools.





# Access to Higher Education

## Change your life in a year...!

Access to HE courses prepare you for university study and can be your passport to an entirely new career! They provide students aged 19+ with the skills and qualifications for progression to Degrees, Foundation Degrees and other higher level studies.

## Your course may be free!

Depending upon your age and circumstances, you could be eligible for an Advanced Learner Loan to cover the cost of your tuition fees.

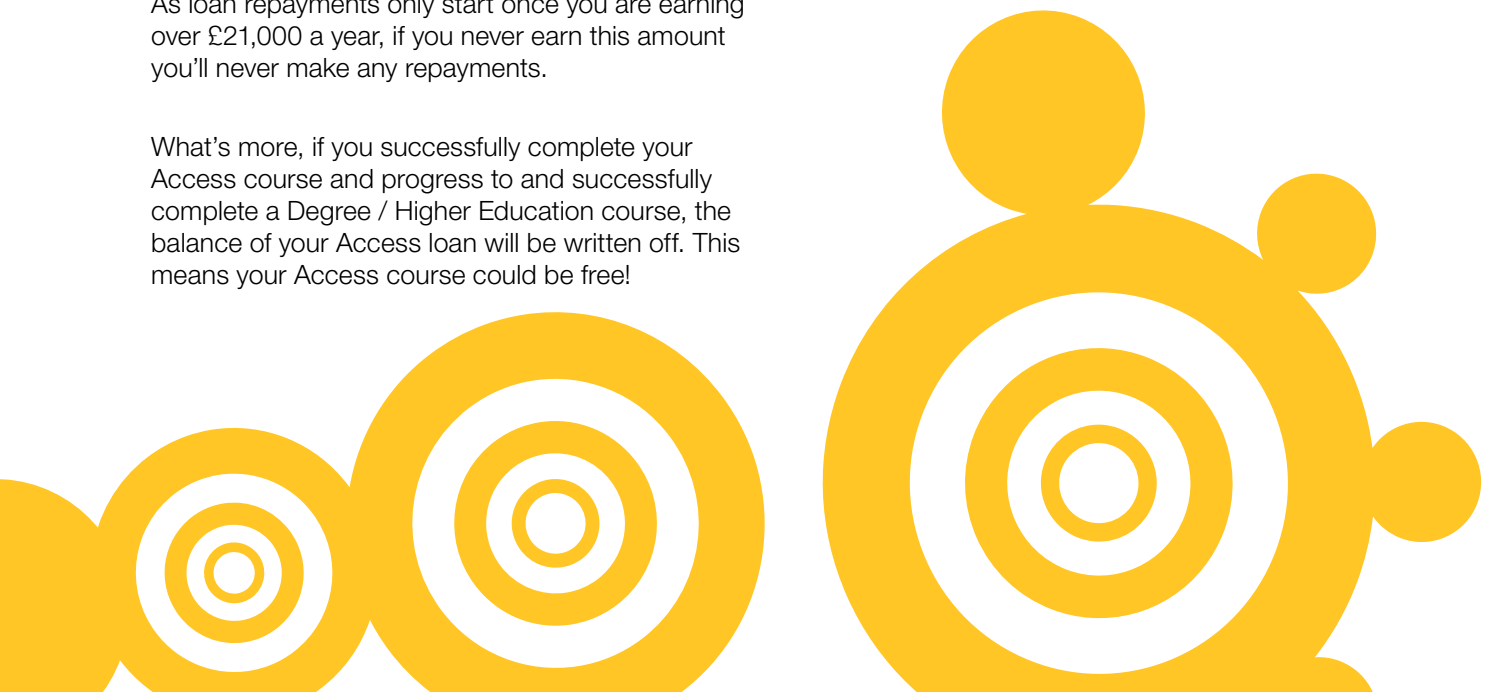
As loan repayments only start once you are earning over £21,000 a year, if you never earn this amount you'll never make any repayments.

What's more, if you successfully complete your Access course and progress to and successfully complete a Degree / Higher Education course, the balance of your Access loan will be written off. This means your Access course could be free!

## We offer:

- Access to Health & Social Care/Nursing and Midwifery
- Access to Social Science: Criminology, Psychology & Sociology

As degree entry requirements vary, you are strongly advised to research the entry requirements for your intended degree to ensure that your chosen Access to HE course is the right course for you.







# Finance Information

## Investing in your education doesn't have to cost the earth!

### Financial Support for Students aged 19+

Many financial packages are available to help lower the cost of learning and depending on your circumstances, courses may be free or available at reduced prices. To receive financial support you must comply with nationality and residency conditions, age rules and previous study rules.

Other financial support may be available to help towards childcare and transport costs:

- Care to Learn
- Learner Support Funds
- Advanced Learner Loan Bursary

**University Funding** – a variety of financial packages are available to support full and part-time students through their university studies. For more details, visit **[www.gov.uk/studentfinance](http://www.gov.uk/studentfinance)**

**Payment by Instalment** – if your course fees are £150 or over, you may choose to pay by instalment. This will involve the payment of a deposit, followed by up to three Direct Debit payments.

### Financial Support

If you would like more information on financial support, please contact Student Services 01772 643020 or visit the 'Money Matters' page on our website at [www.runshaw.ac.uk](http://www.runshaw.ac.uk)

## Loans

For some courses you may be eligible to apply for a loan to help pay for your fees.

## FREE COURSES

Depending on your circumstances, some courses may be free or available at reduced prices.

# Course List

for courses starting this September!

Course	Level	Time	Day	Weeks	Price
<b>Access to Higher Education</b>					
Access to Health & Social Care/Nursing & Midwifery	3	09:30 - 16:00	Mon & Tue	34	£3384
Access to Social Science: Criminology, Psychology & Sociology	3	09:30 - 16:00	Thu & Fri	34	£3022
<b>Accounting</b>					
Apprenticeship - AAT Accounting	3/4	Please call 01772 643008 for more details			
AAT Foundation Certificate in Accounting ▲	2	09:15 - 13:30	Mon	33	£1355#§
AAT Foundation Certificate in Accounting ▲	2	17:15 - 21:15	Tue	35	£1355#§
AAT Foundation Certificate in Accounting ▲	2	17:15 - 21:15	Thu	35	£1355#§
AAT Advanced Diploma in Accounting ■	3	17:15 - 21:00	Tue & Thu	35	£2077#§
AAT Professional Diploma in Accounting, Year 1	4	09:15 - 16:15	Thu	34	£2077#§
<b>Art</b>					
Art & Design - Foundation Diploma ■ ⓘ	3/4	09:30-16:00	Mon-Fri	34	£4000
Ceramics	Please call 01772 642040 for more details				
<b>Business</b>					
Apprenticeship - Business Administration	2/3/4	Please call 01772 643008 for more details			
<b>Care &amp; Community</b>					
Community & Social Care: Policy & Practice - BA (Hons) (Foundation Entry) ⓘ	3	09:00-15:45 09:15-15:45	Mon & Tue	29	£6165

## Symbol Key



Interview required



Full Level 2 = free if you are aged 19-23 and do not currently hold a full Level 2 qualification.



Full Level 3 = free if you are aged 19-23 and do not currently hold a full Level 3 qualification.








Includes AAT membership fee TBC - To be confirmed



Additional £41 admin fee for new students or those who have had a break in subscription with AAT

# Course List

Course	Level	Time	Day	Weeks	Price
<b>Care &amp; Community</b>					
Community & Social Care: Policy & Practice - BA (Hons) Year 1 (FT) 	5	09:15-15:45	Mon & Tue	29	£6165
Apprenticeship - Adult Care Worker	2/3/4	Please call 01772 643008 for more details			
<b>Catering</b>					
Apprenticeship - Catering	2/3/4	Please call 01772 643008 for more details			
<b>Childcare</b>					
Children, Young People & Their Services - Foundation Degree Year 1 (FT) 	5	09:15-15:45	Mon & Tue	29	£6000
Apprenticeship - Children & Young People's Workforce	2/3	Please call 01772 643008 for more details			
<b>Counselling</b>					
CPCAB Introduction to Counselling Skills Award	2	18:00 - 21:00	Tue	10	£225
CPCAB Certificate in Counselling Skills 	2	18:00 - 21:00	Thu	30	£811
CPCAB Certificate in Counselling Studies 	3	18:00 - 21:00	Thu	30	£811
<b>Criminology</b>					
Criminology & Criminal Justice - Foundation Degree Year 1 (FT)	5	09:15-15:45	Thu & Fri	29	£6000
<b>Customer Service</b>					
Apprenticeship - Customer Service	2/3	Please call 01772 643008 for more details			
<b>Engineering</b>					
Apprenticeship - Engineering	2/3	Please call 01772 643008 for more details			
Engineering - BEng (Hons) (Foundation Year Entry) (FT)	3	09:15-15:45	Wed & Thu	29	£6165
Computer Aided Engineering - Foundation Degree Year 1 (FT) 	5	09:15-15:45	Wed & Fri	29	£6000



# Course List

Course	Level	Time	Day	Weeks	Price
<b>English</b>					
Functional Skills English <span>📍</span>	1/2	VAR	VAR	17	FREE*
GCSE English	2	VAR	VAR	31	FREE*
<b>Hair &amp; Beauty</b>					
Apprenticeship - Barbering	2/3	Please call 01772 643008 for more details			
Beauty Therapy C&G NVQ Diploma <span>▲</span> <span>📍</span>	2	09:30 - 16:00	Mon & Fri	33	£1673
Beauty Therapy C&G NVQ Diploma <span>■</span> <span>📍</span>	3	09:30 - 16:00	Wed & Thu	34	£3345
Apprenticeship - C&G NVQ Beauty Therapy	2/3	Please call 01772 643008 for more details			
Hairdressing C&G NVQ Diploma <span>▲</span> <span>📍</span>	2	09:30 - 16:00	Thu & Fri	32	£1673
Women's Hairdressing C&G VRQ Diploma <span>■</span> <span>📍</span>	3	09:15 - 16:00	Wed & Thu	34	£3345
Apprenticeship - Hairdressing	2/3	Please call 01772 643008 for more details			
<b>Healthcare</b>					
Apprenticeship - Healthcare Support	2/3	Please call 01772 643008 for more details			
<b>Hospitality</b>					
Apprenticeship - Hospitality	2/3	Please call 01772 643008 for more details			
<b>Housing</b>					
Apprenticeship - Housing	2/3	Please call 01772 643008 for more details			
<b>Human Resources</b>					
Apprenticeship - Support/Consultant <span>◆</span>	3/5	Please call 01772 643008 for more details			
CIPD Certificate in Human Resource Practice	3	17:30 - 21:00	Tue	40	£1000*

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Full Level 3 = free if you are aged 19-23 and do not currently hold a full Level 3 qualification.



Free if you do not currently hold a GCSE at Grade A\*-C or equivalent.



Coming soon!

# Course List

Course	Level	Time	Day	Weeks	Price
<b>Human Resources (continued)</b>					
CIPD Certificate in Human Resource Management	5	17:00 - 21:00	Tue	40	£1500*
CIPD Diploma in Human Resource Management (Top up) - LRL	5	17:00 - 21:00	Wed	12	£600*
<b>Information Technology</b>					
Apprenticeship - IT Technician/Developer ♦	3	Please call 01772 643008 for more details			
Apprenticeship - Digital Marketing ♦	3	Please call 01772 643008 for more details			
<b>Maths</b>					
Functional Skills Maths ⓘ	1/2	VAR	VAR	17	FREE*
GCSE Maths	2	VAR	VAR	31	FREE*
<b>Psychology</b>					
Psychology & Criminology - BSc (Hons) Year 1 (FT)	5	09:00-15:45 09:15-15:45	Thu & Fri	29	£6165
<b>Public Services</b>					
Public Services, Prisons & Law Enforcement - Foundation Degree Year 1 (FT)	5	09:00-15:45 09:15-15:45	Mon & Tue	29	£6000
<b>Science</b>					
Apprenticeship - Lab Technician	3	Please call 01772 643008 for more details			
<b>Sport</b>					
Sports Coaching - Foundation Degree Year 1 (FT)	5	09:00-15:45	Thu & Fri	29	£6000
<b>Teaching Assistants</b>					
Apprenticeship - Education & Training ♦	5	Please call 01772 643008 for more details			
Apprenticeship - Supporting Teaching & Learning ♦	2/3	Please call 01772 643008 for more details			
Supporting Teaching & Learning in Schools NCFE CACHE Certificate ▲ ⓘ	2	17:00-21:00	Tue	30	£709

▲ Plus CIPD subscription & membership.  
 LRL This course takes place at Langdale Road, Leyland, PR25 3DQ  
 VAR - various  
 ♦ Coming soon!

# Course List

Course	Level	Time	Day	Weeks	Price
<b>Teaching Assistants</b> continued					
Supporting Teaching & Learning in Schools NCFE CACHE Certificate ▲ ⓘ	2	09:30-14:30	Wed	30	£709
Supporting Teaching & Learning in Schools NCFE CACHE Certificate ▲ ⓘ	2	09:30-14:30	Thu	30	£709
Specialist Support for Teaching & Learning in Schools NCFE CACHE Diploma ■ ⓘ	3	17:00-21:00	Tue	34	£2225
<b>Teacher Education</b>					
Certificate in Education/Post Graduate Certificate in Education Year 1 (PT)	5/7	16:00-20:30	Thu	29	£3062.50
Certificate in Education/Post Graduate Certificate in Education Year 1 (FT)	5/7	09:30-15:00 09:30-15:45 09:15-12:00	Mon, Tue & Wed	29	£6125
Preparatory Certificate in Education and Training (TS1106)	4	16:00-20:30	Thu	10	£1020
Introductory Certificate in Education and Training (TS1107)	4	16:00-20:30	Thu	10	£1020
Intermediate Certificate in Education and Training (TS2304)	4	16:00-20:30	Thu	10	£1020
<b>Team Leading</b>					
Apprenticeship - Team Leading	3	Please call 01772 643008 for more details			
<b>Tourism &amp; Events Management</b>					
Tourism & Events Management - Foundation Degree Year 1 (FT) ⓘ	5	09:15-15:45	Tue & Wed	29	£6000
<b>Warehousing &amp; Storage</b>					
Apprenticeship - Warehousing & Storage	2/3	Please call 01772 643008 for more details			

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Full Level 3 = free if you are aged 19-23 and do not currently hold a full Level 3 qualification.



Free if you do not currently hold a GCSE at Grade A\*-C or equivalent.



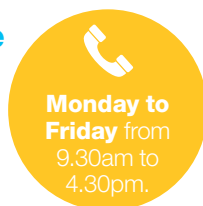
Coming soon!

# How to Apply

Simply choose the course you wish to study and phone our Course Enquiries Team on 01772 642040 or email [justask@runshaw.ac.uk](mailto:justask@runshaw.ac.uk). If you need to have an interview, the team will arrange this with you.

## Enrolling to an Adult Course

If you do not need an interview and are not claiming fee reductions you may enrol by phone. Our Course Admissions team will talk you through the process.



Alternatively, you may enrol in person. You will need to bring one of the following forms of identification with you to enrol: passport • driving licence • national insurance card • a bank/credit/debit card.

Depending upon your circumstances, you will ALSO need to bring the following:

- if you have applied for an Advanced Learner Loan please bring your loan approval letter with you.
- if your employer is paying some or all of your fees, you will need to produce a valid purchase order or letter (printed on company letter headed paper) confirming your name, the amount your employer will be paying, the title of your course and a relevant invoice address.
- if aged under 19 on 31 August 2017 you will need to produce your birth certificate, passport or driver's licence.

## Apprenticeships

To apply you can email our Business Engagement team on [apprenticeships@runshaw.ac.uk](mailto:apprenticeships@runshaw.ac.uk) or alternatively give us a call on 01772 643008.

## University Courses

To apply for our university courses with the UCAS code, you can complete a UCAS application online. Visit: [www.ucas.com](http://www.ucas.com) and click on 'Apply'.

To apply direct, you will need to complete a Runshaw application form. Forms are available by contacting our Course Admissions team on 01772 642040 or visit our website [www.runshaw.ac.uk](http://www.runshaw.ac.uk)

Please note that all prices, dates and times are correct at the time of printing. Runshaw reserves the right to cancel any course if it doesn't meet enrolment targets.



Euxton Campus  
**Next Open Event**  
22 August 2017 4-7pm






Runshaw College  
Euxton Campus  
Euxton Lane, Chorley, Lancashire, PR7 6AQ

**01772 642040**

[www.runshaw.ac.uk](http://www.runshaw.ac.uk)

[justask@runshaw.ac.uk](mailto:justask@runshaw.ac.uk)

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