

# Certificate in Human Resource Management Level 5 CIPD

**CIPD is Europe's largest HR Development Professional Body with over 135,000 members and prides itself on supporting and developing those responsible for the management and development of people within Organisations. Their aim is to drive sustained Organisational Performance through HR; shaping thinking, leading practice and building capability through the profession.**

Our programme is delivered based on research, student feedback/ experiences and encompasses the learning required at this level. Following successful completion of the course you will be offered the opportunity to progress to the full Diploma at level 5.

## Qualification

CIPD Certificate in Human Resources Management

## Price

£1500 (excludes CIPD membership & administration fee for new students or those who have had a break in their membership with CIPD)

## Awarding Body

The Chartered Institute of Personnel & Development (CIPD).

Learners will be expected to join the institute as a member.

## Who This Course Is Suitable For

This qualification is intended for:

- Those in an HR/L&D Management role in their organisation
- Those that aspire to an HR/L&D Management role.

## Entry Requirements

All applicants must undertake a short telephone interview and have either completed a L3 CIPD qualification or

have 12 months, HR management experience. Applicants can also be accepted on their academic ability if they have degree level qualifications. Candidates that do not meet these requirements but wish to study at this level, can undertake a diagnostic assessment to determine that they have the ability to cope with this academic level of study.

## Programme Content

The Certificate in Human Resource Management consists of a maximum of three core units and three additional units:

Core units:

- Developing Professional Practice
- Business Issues and the Context of Human Resources
- Using information in human resources

Set optional units: (these are subject to amendment by the tutor)

Example:

- Employee Engagement
- Resourcing and Talent Planning
- Reward Management

## Study Mode

A total of 320 learning hours will be required to successfully complete the course, of which 160 hours should be independent learning. On average it will take 11 months to complete the qualification.

## Where will I study

Runshaw College, Leyland Campus, Langdale Road, Leyland, PR25 3DQ

## Student Funding

You may be eligible to apply for an Advanced Learner Loan to cover the cost of the course fees.

To find out more about financial support available to you please contact Student Services on 01772 643020 or visit the 'Money Matters' page on our website [www.runshaw.ac.uk](http://www.runshaw.ac.uk)

## Top up to the Diploma in HRM

There is also an option to top up to the Diploma in HRM by completing the following two additional modules (additional fee required).

- Employment Law
- Managing & Coordinating the Human Resource Function

## Careers & Further Opportunities

On successful completion of this course you will be awarded a certificate by the Chartered Institute of Personnel & Development.

## Progression Route

- CIPD Advanced qualifications

Progression will be determined by your job role.

## How to Apply

Please call the Admissions Team on 01772 642040 or email [justask@runshaw.ac.uk](mailto:justask@runshaw.ac.uk)

We value diversity and promote equal opportunities. This information is correct at time of printing but may be subject to amendment and we reserve the right to cancel courses.

**RUNSHAW COLLEGE**

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