

Certificate in Human Resource Practice

Level 3 CIPD

CIPD is Europe's largest HR Development Professional Body with over 135,000 members and prides itself on supporting and developing those responsible for the management and development of people within Organisations.

CIPD's aim is to drive sustained Organisational Performance through HR; shaping thinking, leading practice and building capability through the profession.

Qualification

CIPD Certificate in Human Resources Practice

Price

£1265

Learners will also need to become a member of The Chartered Institute of Personnel & Development (CIPD) and will need to pay the annual CIPD membership fee, currently £138 (price correct Jan 2020).

Awarding Body

The Chartered Institute of Personnel & Development (CIPD).

Who Is This Course Suitable For?

This qualification is intended for:

- Anyone working at the level of HR assistant/officer.
- Someone aspiring to a career in HR.
- Managers or owners of small businesses responsible for HR activities.

Entry Requirements

All applicants must have Grade A*-C/9-4 GCSE English or an equivalent qualification and undertake a short telephone interview.

Programme Content

The Certificate in Human Resource Practice consists of three Core units and additional units set by our CIPD team:

Core units:

- Developing yourself as an effective HR or L&D practitioner.
- Understanding organisations and the role of Human Resources
- Recording, analysing and using HR information

Additional units:

- Resourcing talent
- Supporting change in organisations
- Supporting good practice in performance and reward management
- Supporting individual learning through coaching and mentoring

Study Mode

A total of 280 learning hours is required to successfully complete the course, of which 140 hours should be independent learning. On average it will take 10 months to complete the qualification.

Where will I study

Runshaw College, Leyland Campus, Langdale Road, Leyland, PR25 3DQ

Careers & Further Opportunities

On successful completion of this course you will be awarded a certificate by the CIPD.

Money Matters

Depending on your circumstances, you may be eligible to apply for an Advanced Learner Loan to cover the cost of the course fees.

To find out more about financial support available to you please contact Student Services on 01772 643020 or visit the 'Money Matters' page on our website www.runshaw.ac.uk

Progression Route

- CIPD Level 5 Certificate/Diploma in Human Resource Management

Progression will be determined by your job role.

How to Apply

Please call the Admissions Team on 01772 642040 or email justask@runshaw.ac.uk

Anything Else?

This information is correct at time of printing but may be subject to amendment and we reserve the right to cancel courses.