

Foundation Certificate in People Practice

Level 3 CIPD

Runshaw College is an approved Study Centre, offering CIPD qualifications. The CIPD is the professional body for experts in people at work. For more than 100 years, they've been championing better work and working lives by setting professional standards for HR and people development, as well as driving positive change in the world of work. With hubs in the UK, Ireland, Middle East and Asia, the CIPD is the career partner of choice for more than 150,000 members around the world. They are the only body in the world that can award Chartered status to individual HR and L&D professionals.

CIPD's aim is to drive sustained Organisational Performance through HR; shaping thinking, leading practice and building capability through the profession.

Qualification

CIPD Foundation Certificate in People Practice

Price

£1265

Learners will also need to become a member of The Chartered Institute of Personnel & Development (CIPD) and will need to pay the annual CIPD membership fee, currently £98 (price correct July 2021).

Please note that if you are joining or re-joining CIPD membership there is an administrative charge of £40 in addition to the membership fee.

Awarding Body

The Chartered Institute of Personnel & Development (CIPD).

Who Is This Course Suitable For?

This qualification is intended for:

- Anyone working at the level of HR assistant/officer.
- Someone aspiring to a career in HR.
- Managers or owners of small businesses responsible for HR activities.

Entry Requirements

All applicants must have Grade A*-C/9-4 GCSE English or an equivalent qualification and undertake a short telephone interview.

Programme Content

The Foundation Certificate in People Practice consists of four core units set by our CIPD team:

Core units:

- Business, culture and change in context
- Principles of analytics
- Core behaviours for people professions
- Essentials of people practice

Study Mode

A total of 240 learning hours is required to successfully complete the course, of which 120 hours should be independent learning. It will take 10 months to complete the qualification.

The delivery will be a blend of live and recorded materials.

Where will I study

Runshaw College, Leyland Campus, Langdale Road, Leyland, PR25 3DQ

This course will be delivered through blended learning. This means a mix of online delivery and a small amount of classroom-based lessons, with social

Money Matters

To find out about financial support available to you please contact Student Services on 01772 643020 or visit the 'Money Matters' page on our website www.runshaw.ac.uk

distancing measures in place. This is under regular review and any changes will be updated here.

Careers & Further Opportunities

On successful completion of this course you will be awarded a certificate by the CIPD will be eligible for Foundation Member status.

Progression Route

- Associate Diploma in People Management

Progression will be determined by your job role.

How to Apply

For more information about the course, contact the Adult Admissions Office by emailing justask@runshaw.ac.uk or call 01772 642040. To apply online, please go to www.runshaw.ac.uk/apply

Anything Else?

This information is correct at time of printing but may be subject to amendment and we reserve the right to cancel courses.

You will need access to a laptop or PC with video and microphone. Classes will be delivered mainly over MS Teams.

RUNSHAW COLLEGE

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