

## Enrolment 2023 – important information

Dear Student,

We are so pleased to welcome you in person to enrol at our lovely Leyland campus on:

**Thursday 24<sup>th</sup> August 8.30am-7.00pm & Friday 25<sup>th</sup> August 8.30am- 4.30pm.**

There will be lots of staff to help you, and if your exam results are different from what you expect, or you are thinking of changing the course you have applied for, please don't worry, our priority is the same as yours – to enrol you onto subjects or courses which are right for you.

Please refer to the guide in your enrolment pack which advises you when to attend our Leyland Campus in person to complete your enrolment. **Please note that you will not become a Runshaw student until you have completed enrolment in person.** Please also refer to the checklist in your enrolment pack so you know what to bring with you.

Free college transport will be running across both our enrolment days; details of which are also enclosed. Parking restrictions at our Leyland campus will not apply during enrolment, however we encourage all visitors to use the **free buses provided**, as enrolment at Runshaw can get very busy so we cannot guarantee there will be space for parking on Campus. If you have any queries about college transport, please see [runshaw.ac.uk/enrolment2023/](http://runshaw.ac.uk/enrolment2023/) or you can contact our Transport Team on [transport@runshaw.ac.uk](mailto:transport@runshaw.ac.uk)

Parents and Guardians are most welcome to attend enrolment, and please note that part of your enrolment journey will see you moving around campus; as such, if it is a rainy day, please bring an umbrella/rainwear with you.

Financial assistance will be available for some of our students in 2023/24. Further details about this are available on our website and from our Student Services team during enrolment.

**Please note that as Runshaw is a very popular college, if you do not attend enrolment during this time our courses may be full. If for any reason you believe that this may be an issue for you, or if you have any questions about enrolment, please contact our Schools Liaison Team as soon as possible on [welcometorunshaw@runshaw.ac.uk](mailto:welcometorunshaw@runshaw.ac.uk)**

By accepting your offer at Runshaw College you have acknowledged that students are not allowed to take holidays during term time. **The term dates for 2023/24 are: 6 Sep-20 Oct, 6 Nov-21 Dec, 9 Jan-9 Feb, 19 Feb-28 Mar, 15 Apr-24 May, 3 Jun-5 Jul**

We look forward to meeting you soon and we hope this will be the start of a very happy and exciting time for you at Runshaw.

Yours faithfully,



Timothy Cahill  
Assistant Principal for Schools Liaison