

AAT Accounting

Level 3 Advanced Diploma

Small
class
sizes

Outstanding
Support

Excellent
Progression

Industry
Expert
Teaching

Learner
Centred



AAT Accounting

This Level 3 course builds on the topics covered in the AAT Level 2 Certificate and extends on the areas covered to the completion of final accounts. The programme is designed to provide the maximum flexibility to students from a wide range of circumstances and diverse backgrounds, allowing them to gain skills and knowledge based on nationally agreed standards of competence.

Duration

35 weeks part-time.

Price

£2,573* exc AAT membership. FREE subject to eligibility.

Learning Method

This course is currently delivered through blended learning. This means a mix of online delivery and a small amount of classroom-based lessons.

What will I learn?

This qualification covers a range of essential and higher-level accounting techniques and disciplines. Students will learn and develop skills needed for a range of financial processes, including maintaining cost accounting records, advanced bookkeeping and the preparation of financial reports and returns.

Entry Requirements

AAT Level 2 Certificate in Accounting or a L2 accounting qualification from another awarding body or A Level Accounting at Grade A*-C. You should have GCSE Maths and English at Grade C/4 or an equivalent qualification. Applicants without these qualifications but sufficient life / work experience will need to complete an AAT skills test to assess their eligibility. The ability to word process under time constraints is also essential.

To be accepted on the course, other factors will also be taken into consideration including:

- commitment to study
- previous skills, experience and success

Course units



Business Awareness



Preparing Financial Statements



Management Accounting Techniques



Tax Processes for Businesses

Why should you study at Runshaw?

- Industry expert teaching
- You can set up your own bookkeeping business after Level 3!
- Gain exemptions from chartered qualifications upon completion of all three levels

Progression

On successful completion of this course, you will be awarded an AAT Level 3 Advanced Diploma in Accounting (this course is also known as an Intermediate Diploma in Accounting). Opportunities for employment may include working as an:

- Accounts Assistant
- Accounts Payable & Expenses Supervisor
- Accounts Payable Clerk
- Audit Trainee
- Bookkeeper
- Corporate Recovery Analyst
- Credit Controller
- Finance Assistant
- Insolvency Executive
- Payroll Administrator / Supervisor
- Tax Assistant / Accountant

You may also wish to further develop your skills and knowledge by applying for the Level 4 AAT Professional Diploma in Accounting.

Where are **you** going?

Accountant

Auditor

Bookkeeper

Payroll

Tax Advisor

#FutureYou



UNITS SOLD	SALES	TOTAL
0	THB0	THB0
15	THB1,155	THB1,155
30	THB2,310	THB2,310
45	THB3,465	THB3,465
60	THB4,620	THB4,620
75	THB5,775	THB5,775
90	THB6,930	THB6,930

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Funding

This course may be FREE if you...

- You are under 23 and this is your first Level 3 qualification.
- You are unemployed (and looking for work) and in receipt of JSA, Universal Credit, Child Benefit and Carers Allowance.
- You are earning less than £20,319 annually (before tax).

If this criteria doesn't apply to you, then you could also either pay in three instalments or pay the fee in full.

Other courses we offer

- Level 2 CPCAB Counselling Skills
- Level 5 Associate Diploma in People Management
- CIPD Foundation Certificate in People Practice Level 3
- Teaching Assistant Level 2 Certificate in Supporting Teaching and Learning



Scan here to find out more!



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